



CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

*State of New Jersey*  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

JOHN J. HOFFMAN  
*Acting Attorney General*

JENNIFER E. FRADEL  
*Administrator*

June 28, 2013

NOTICE OF JOB VACANCY  
#13-113

A promotional opportunity currently exists in the Department of Law & Public Safety, Division of State Police, for state employees with permanent state service who meet the job requirements below.

**TITLE:** Information Technology Specialist

**SALARY:** \$50,142.27 - \$70,988.79

**LOCATION:** Division of State Police  
Identification & Information Technology Section, Micro Database Development Unit  
River Road, West Trenton, NJ 08628

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Work with a team of IT professionals translating software requirements into workable programming code. Maintain and customize business applications across the organization, with particular focus on client/server applications and business reporting in the New Jersey law enforcement community. Activity typically includes: analyze user requirements and, based on findings, design functional specifications for client/server databases and database applications; design and deploy data table structures, forms, reports, and queries; coordinates and work with other technical staff to develop relational databases; develop automated database applications, where necessary, using the applicable database packages; work with project managers to ensure that data entry, retrieval, change and delete functions meet business requirements for project completion.

**REQUIREMENTS:**

**EDUCATION:** Graduation from an accredited college or university with an Associate's degree in Computer Science or Computer/Information Technology.

**EXPERIENCE:** One (1) year of experience in at least one of the following areas: the design and preparation of programs for electronic data processing utilizing current operating systems, modification of systems software and multiprogramming technology; or the development, maintenance, or installation of application programs; or in performing technical support functions within a direct access device environment, or the development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN) environment.

**NOTE:** Technical support functions include experience in resolution of online production and/or communications network problems, and/or code modification, testing, and debugging of program modules in an online environment, and/or space allocation and control of direct access storage devices (DASD management).

**NOTE:** A Bachelor's or Master's degree in Computer Science may be substituted for one (1) year of indicated experience.

**NOTE:** A general Bachelor's degree from an accredited college or university may be substituted for the Associates degree.



## **SPECIAL NOTE ON SUBSTITUTING EXPERIENCE FOR EDUCATION:**

Experience in the study of work methods/processes, analysis of varied types of data, design and preparation of systems/programs, operation of multiprogramming computer systems and work in the data processing support areas of input/output control or reliability support may be substituted for the required education on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**NOTE:** Evidence of formal training in Computer Science/Information Technology received at an accredited institution may be substituted with your application for evaluation by the Department of Personnel for possible credit. These training courses will be examined to see how they compare, both in hours/content, to college courses to which they equate, sixteen (16) training hours being equal to one (1) college credit.

In house training courses will not be accepted as meeting this criterion; thus, they will not be evaluated.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## **PREFERRED QUALIFICATIONS:**

Knowledge of object-oriented languages and tools such as C++, Java, ParaSail, etc.  
Familiar with database systems such as SQL Server and Oracle

*If you possess the required experience and education and are interested in the above position, please send a letter (including job vacancy number) and current resume before the closing date of July 19, 2013 to:*

**Colleen Gadsby  
Division of State Police  
Personnel Bureau  
PO Box 7068  
W. Trenton, NJ 08628  
[LPPGADS@gw.njsp.org](mailto:LPPGADS@gw.njsp.org)**

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

